



Town of Arlington Board of Selectmen

Meeting Agenda

May 23, 2016

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Discussion: Memorial Day 2016
Jeffrey A. Chunglo, Director of Veterans' Services

CONSENT AGENDA

2. Minutes of Meetings: May 16, 2016; Addendum May 16, 2016
3. Request: Special (One Day) Beer & Wine License, 6/4/16 @ Robbins Memorial Town Hall for a private event
Samantha Esher/Stephen Reinstein
4. Request: Special (One Day) Beer & Wine License, 6/4/16 @ Arlington Senior Center for a private party
Jill R. Singer
5. For Approval: 3rd Annual Celebrate! 5K Fun Run/Walk, June 11, 2016
Arlington High School Girls' and Boys' Cross Country Teams
6. Request: Contractor/Drainlayer License
Asphalt Services Inc., 210 New Boston Street, Woburn, MA
7. Request: Contractor/Drainlayer License
Uticon, LLC, 294 Lowell Street, Lexington, MA

APPOINTMENTS

8. Board of Youth Services
Kristen Barnicle
Kimberly Cayer
(terms to expire 6/30/2019)
9. Human Rights Commission
Wendy Bell
(term to expire 6/30/2019)

LICENSES & PERMITS

10. Request: Class II License
G.A Mikhael Autoworks Inc., d/b/a Alewife Automotive Center
George Mikhael, 10 Sunnyside Avenue, Arlington, MA 02474

TRAFFIC RULES & ORDERS / OTHER BUSINESS

11. For Approval: Arlington Alive Summer Arts Block Party, Saturday, June 25, 2016, 11am-5pm
 - a) Restrictions and street closure from 9:30 a.m. to 6:00 p.m. on Broadway @ Massachusetts Avenue, Broadway @ Alton Street, and Broadway before the Fire Station
 - b) Performances and booths on Broadway Plaza
 - c) Use of parking spaces on Broadway in front of the Veterans' Memorial
 - d) Temporary bus stop to be located on the Massachusetts Avenue side of the Veterans' Memorial
 - e) Hanging of twelve pole banners in Arlington Center
 - f) Suspension of parking fees in the Russell Common Lot
- Tom Davison, Arlington Committee on Tourism and Economic Development

12. Discussion: Scheduling the Goal Setting Session

Adam W. Chapdelaine, Town Manager

CORRESPONDENCE RECEIVED

Request Speed Table at Intersection of Magnolia Street and Herbert Road

Joseph Connelly, Director of Recreation
Park and Recreation Commission

Consider Name Change to Board of Selectmen

Hannah via Request Answer Center

Failed Vote Letter to MSBA

Edward Bouquillon, PHD, Superintendent-Director, Minuteman High School

Next Scheduled Meeting of BoS June 6, 2016



Town of Arlington, Massachusetts

Discussion: Memorial Day 2016

Summary:

Jeffrey A. Chunglo, Director of Veterans' Services

ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Reference Material	Memorial_Day_Parade.pdf	Letter from Jeffrey Chunglo



Town of Arlington
Department of Health and Human Services
Department of Veterans' Services
730 Massachusetts Avenue
Arlington, MA 02476

Jeffrey A. Chunglo
Director of Veterans Services

Tel: 781 316-3166
Fax: 781 316-3129

19 APR 2016

Ms. Diane M. Mahon
Chairman, Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington, MA 02476

Chairman Mahon,

I want to cordially invite you and the Board of Selectmen to a special dedication ceremony for Memorial Day 2016. The focus of the ceremony will be the dedication of a new veteran's burial lot in honor of our fallen warriors during the Global War on Terrorism campaign.

Due to the special nature of this event, I will be conducting the ceremony on 30 MAY 2016 at 09:30 in the auditorium of the Town Hall. Remarks will be provided by Medal of Honor Recipient, CAPT Thomas Kelley and the keynote speaker will be Major General Jeffrey Clark, Director of Healthcare Operations, Defense Health Agency.

I would be honored if you would provide remarks on behalf of the Board of Selectmen. All members of the board are invited to attend as my honored guests. Prior to the ceremony, the official party will gather in the Lyons Hearing Room and the ceremony will begin promptly at 09:30.

Following the ceremony, we will proceed to Mt. Pleasant Cemetery for wreath laying ceremonies at each of the veteran burial lots. All are invited to participate. In the upcoming weeks, I will provide additional information regarding events for the weekend and ceremony.

Should you have any questions or require additional information, please feel free to contact my office. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey A. Chunglo".

Jeffrey A. Chunglo
Director of Veterans' Services



Town of Arlington, Massachusetts

Minutes of Meetings: May 16, 2016; Addendum May 16, 2016

ATTACHMENTS:

Type	File Name	Description
□ Reference Material	5.16.16_draft_minutes.docx	Draft minutes 5.16.16
□ Reference Material	5.16.16_draft_minutes_emergency_addendum.docx	Draft minutes-Addendum 5.16.16

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, May 16, 2016
7:00 PM

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Greeley, Mr. Byrne, and Mr. Curro.
Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka and Mrs. Sullivan.

CONSENT AGENDA

1. Minutes of Meetings: May 4, 2016; May 9, 2016
Mr. Byrne moved approval of the May 4, 2016 minutes. SO VOTED (4-0-1)
Mr. Greeley abstained.

- Mr. Byrne moved approval of the May 9, 2016 minutes. SO VOTED (3-0-2)
Mr. Greeley and Mr. Curro abstained.

2. Request: Farmers' Market Winery Application-Sale of Wine
Lexington Consulting Group, Inc., d/b/a Turtle Creek Winery
Kipton Kumler, PO Box 60, Lincoln, MA 01773

3. Request: Special (One Day) Beer & Wine License, 6/4/16 @ Whittemore Robbins House
for a private party
Jessica Fair

4. Request: Annual Greek Festival, June 2, 2016-June 5, 2016
Rev. Dr. Nicholas M. Kastanas, Pastor, St. Athanasius the Great, 4 Appleton Street
a) 4-Day Special (One Day) Beer & Wine License
b) "One Way" designation of Appleton Place (between Mass. Ave. & Burton St.)
c) Acton Place - street closing

5. Request: Use of Jefferson Cutter Lawn, 5/21/16 for Jimmy Fund Fundraiser
AHS Scoops Club, Shivam Rastogi
Mr. Byrne moved approval of agenda items 2 thru 5. SO VOTED (5-0)

APPOINTMENTS

6. Tree Warden
Adam W. Chapdelaine, Town Manager
Mr. Chapdelaine introduced Mr. Timothy Lecuivre as Tree Warden Appointee subject to the approval of the Board of Selectmen. Mr. Chapdelaine proposed a change in the position that formerly was paid a stipend but has been expanded to 24 hours/week paid position based on increasing demand for tree maintenance and planting.

Mr. Lecuivre, who has 23 years in the tree business, stated he was passionate for trees and people with the intent to “preserve the past and plant for the future”. The Selectmen welcomed Mr. Lecuivre to the position.

Mrs. Mahon praised Mr. Chapdelaine and Mr. Rademacher for staying in the forefront of issues and finding well rounded people to be involved.

Mr. Byrne moved approval.

SO VOTED (5-0)

7. Information Technology Advisory Committee
Stephen Revilak
(term to expire 5/2019)

Mr. Revilak stated that he wanted to be involved in something in the community and this is his expertise. The Selectmen thanked Mr. Revilak for volunteering on the committee.

Mr. Greeley moved approval.

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Dangerous Dog Hearing Requested
Rachel Sampson, 37 Decatur Street

Mr. Heim explained that past practice has been to refer this to the Police for a hearing.

Mr. Greeley moved to refer this request to the Police for a dangerous dog hearing.

Mr. Curro moved receipt of correspondence.

SO VOTED (5-0)

Mr. Dunn moved that the meeting convene to Town Meeting floor - during Town Meeting which the Board of Selectmen will be in session from 8:00 p.m. until 11:00 p.m. SO VOTED (5-0)

A true record: Attest

Mary Ann Sullivan
Selectmen's Office

Next Scheduled Meeting of BoS May 23, 2016

5/16/16

Agenda Item	Documents Used
1	Draft minutes 5.4.16 and 5.9.16
2	Farmers' Market Winery Application-Sale of Wine
3	Special One Day Beer & Wine License on 6/4/16 @ Whittemore Robbins House
4	Annual Greek Festival, June 2 – June 5, 2016
5	Tree Warden, Resume and Memorandum to Board
6	ITAC Committee Recommendation, Revilak resume, Meeting notice
Corr. Rec'd	Dangerous Dog Hearing Requested, Correspondence from Rachel Sampson

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes - Addendum
Monday, May 16, 2016
7:00 PM

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Greeley, Mr. Byrne, and Mr. Curro.
Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka and Mrs. Sullivan.

1. For Approval: Temporary Sign @ Jefferson Cutter House
Ted Fields, Economic Development Planner

Mr. Fields requested permission for a temporary project sign to be placed in front of the Jefferson Cutter House while construction is under way. The sign placement is a condition for receiving a \$65,000 grant from the Massachusetts Historic Society for renovating the exterior of the Cutter House.

Mr. Curro moved approval.

SO VOTED (5-0)

A true record: Attest

Mary Ann Sullivan
Selectmen's Office

Next Scheduled Meeting of BoS May 23, 2016

5/16/16

Agenda Item	Documents Used
1	Jefferson Cutter project sign request



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 6/4/16 @ Robbins Memorial Town Hall for a private event

Summary:

Samantha Esher/Stephen Reinstein

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Reinstein_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Samantha Esher/Stephen Reinstein

Address, phone & e-mail contact information:

28 Quint Avenue #48, Allston, Ma. 617-947-3272 samantha.esher@gmail.com

Name & address of Organization for which license is sought:

N/A

Does this Organization hold nonprofit status under the IRS Code? Yes No

Name of Responsible Manager of Organization (if different from above):

Address, phone & e-mail contact information:

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

private event

24-Hour contact number for Responsible Manager on Event date:

617-947-3272

Title of Event:

Wedding ceremony and reception

Date/time of Event:

Saturday, June 4, 2016 1:00 pm - 11:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose

Method(s) of invitation/publicity for Event:

wedding invitation

Number of people expected to attend: 150

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises? YES

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

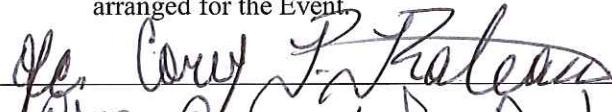
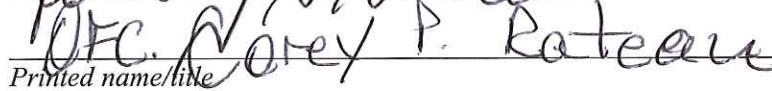
Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?
YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.



Printed name/title: Corey P. Rateau

Date 5/12/16

POLICE COMMENTS:

Request at least one police detail

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner / waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Cocktails Bar Staffing _____, Jim D'Entremont owner

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION _____

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc:

Atlas Liquors Medford

Date of Delivery: Sat. June 4, 2016

Alcohol Serving Time (s): 5:30 - 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Atlas Liquors will pick up excess on Monday, June 6

Date of Pick-Up: June 6

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Samantha Esher _____

Printed title & Organization name: _____

Email: samantha.esher@gmail.com _____

revised: 5/18/2015 reformatted: 2/25/2016



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

13 April 2016

SECURITY PLAN FOR ESHER/REINSTEIN WEDDING

A wedding for Samantha Esher and Stephen Reinstein will be held on Saturday, June 4, 2016, in the auditorium at Arlington Town Hall. The event is scheduled for 4:30 pm to 10:30 pm.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 150 guests to attend. We anticipate some attendees will be under age. Therefore the bartending service will ID attendees.

Patsy Kraemer will be the event coordinator for the event. Greg Stathopoulos will be the custodian for the event. Deja Blu will be catering the event and Cocktails Bar Staffing will provide the bartending service and will provide the TIPS certified bartending staff. The Esher family and the Reinstein family are all responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. This officer will be available to help with any emergency situations that may arise.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.



CERTIFICATE OF LIABILITY INSURANCE

DEJAB-1

OP ID: DS

DATE (MM/DD/YYYY)

04/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Sudbury Insurance Agency
A Member of the Morrill Group
454 Boston Post Road
Sudbury, MA 01776-2247

CONTACT NAME: Donald Staff

PHONE (A/C, No. Ext): 978-443-9912

FAX (A/C, No): 978-443-4922

E-MAIL ADDRESS: d.staff@morrillinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Hospitality Mutual Ins Co

INSURER B: Travelers Insurance Group

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Cindy Mamane DBA
Deja Blu Catering
PO Box 234
Southborough, MA 01772

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY						EACH OCCURRENCE	\$ 1,000,000	
	X COMMERCIAL GENERAL LIABILITY	X		0078540GL	05/29/2015	05/29/2016	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000	
	CLAIMS-MADE	X OCCUR					MED EXP (Any one person)	\$ 5,000	
							PERSONAL & ADV INJURY	\$ 1,000,000	
							GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 2,000,000	
								\$	
	GEN'L AGGREGATE LIMIT APPLIES PER:						COMBINED SINGLE LIMIT (Ea accident)	\$	
	POLICY	PRO- JECT	LOC				BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (PER ACCIDENT)	\$	
								\$	
	AUTOMOBILE LIABILITY						EACH OCCURRENCE	\$	
	ANY AUTO						AGGREGATE	\$	
	ALL OWNED AUTOS							\$	
	Hired AUTOS								
	SCHEDULED AUTOS								
	NON-OWNED AUTOS								
	UMBRELLA LIAB								
	EXCESS LIAB								
	DED	RETENTION \$							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y / N		IEUB9212M90A14	11/10/2015	11/10/2016	X WC STATUTORY LIMITS	OTHE- R	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?		N / A				E.L. EACH ACCIDENT	\$ 100,000	
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$ 100,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Esher/Reinstein wedding at Arlington Town Hall June 4th 2016
TOWN OF ARLINGTON is included as an additional insured as per written contract as per the General Liability

CERTIFICATE HOLDER

CANCELLATION

TOWNAR1

TOWN OF ARLINGTON
57 GROVE ST
ARLINGTON, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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STAFF LISTING

Cox, Frank	508-989-5286
Daley, Dan	7/3/1950 781-248-6934
Daley, Mary	978-457-4851
Doyle, Jennifer	617-320-5541
Ehrhardt, Michelle	5/27/1969 781-710-9747
Elentukh, Sarah	617-699-6339
Elmoshidy, Ramy	3/28/1987 646-472-4586
Eng, Wayne	8/1/1952 617-799-7754
Giacomozzi, Nick	781-831-1395
Inguanti, Nichole	617-759-2473
Inguanti, Steve	2/24/1969 617-763-0267
Janovsky, Jill	508-728-3688
Leone, Jay	774-239-8864
Mann-Grant, Joanie	781-405-5970
McCulley, Wayne	617-448-4583
Morris, Kelly	617-827-2080
Myerson, Bob	618-347-1647
Newman, Ron	781-812-6081
Phelan, Katherine	617-650-8741
Riley, Allie	508-789-1751
Souza, Joseph	617-921-2132
Travers, Lynne	617-835-6399
Vitiello, Mark	5/29/1966 617-293-0117

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on October 27, 2014
provided by Health Communications, Inc.
is hereby granted to:

Ramy Elmorshidy

Certification to be sent to:

318 Maple St
Mansfield MA, 02046-1502 USA

HCY

eTIPS

This is your Official TIPS® Certification Card. Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

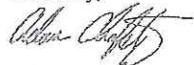
Congratulations!

By successfully completing the TIPS (Training for Intervention ProcedureS) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz
President, HCI

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.



eTIPS On Premise 2.0

SSN: XXX-XX-XXXX

Issued: 12/22/2014

Expires: 12/22/2017

ID#: 3888036

D.O.B.: XX/XX/XXXX

Daniel G Daley
Cocktails
5 Nanset Rd
Weymouth, MA 02191-1511

For service visit us online at www.gettips.com



On Premise
3/20/2014
Issued: 3682651
ID#:

SSN: XXX-XX-XXXX
Expires: 3/9/2017
D.O.B.: XX/XX/XXXX

CAROLYN A IVEY
141 B St Unit 3
Boston, MA 02127-1126

For service visit us online at www.gettips.com
Benjamin Stoller, 46030

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on June 22, 2015
provided by Health Communications, Inc.
is hereby granted to:

Kelly Morris

Certification to be sent to:

66 Litchfield St
Brighton MA 02135-1443 USA



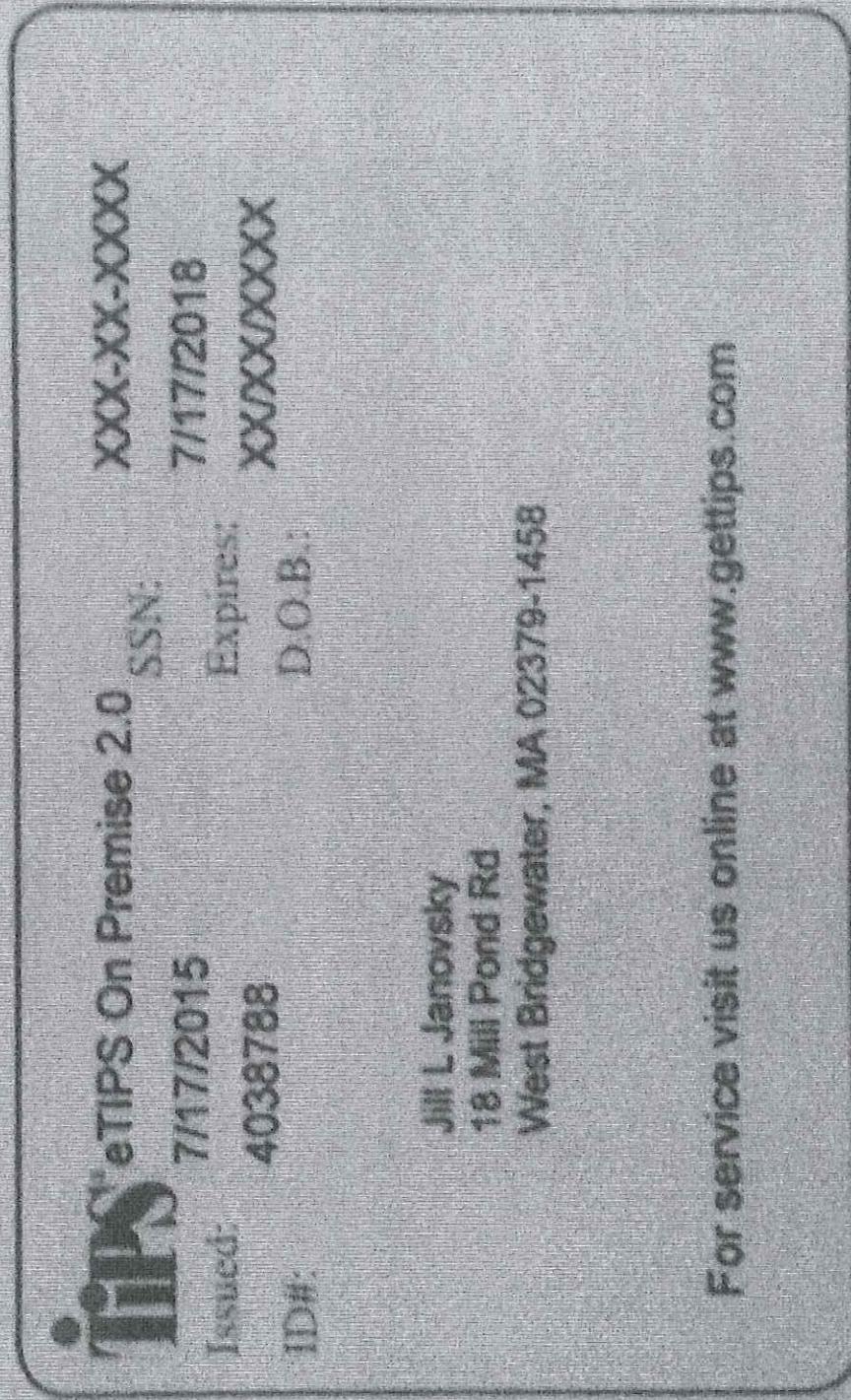
HEALTH COMMUNICATIONS, INC.

This document is not a legal contract.

This certificate is valid for one year.

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications Inc. by using the information provided on the reverse side of your certificate. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.

TS and/or
active
program, or
Thank you
at.



For service visit us online at www.gettips.com

Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 2.0

For coursework completed on October 5, 2015
provided by Health Communications, Inc.
is hereby granted to:

Jayson Leone

Certification to be sent to:

112 Lexington St
East Boston MA, 02128-1641 USA



HEALTH COMMUNICATIONS INC.

1400 Key Blvd, Suite 700

Arlington, VA 22209

703-524-1200

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature:

TIPS		eTIPS On Premise 2.0	SSN:	XXX-XX-XXXX
Issued:	9/1/2015	Expires:	9/1/2018	
ID#:	4072074	D.O.B.:	XX/XX/XXXX	
<p>Joan Grant Mann 38 Bailey Ln Dedham, MA 02026-3110</p>				
<p>For service visit us online at www.gettips.com</p>				



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 6/4/16 @ Arlington Senior Center for a private party

Summary:

Jill R. Singer

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Singer_Special_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: JILL R. SINGER

Address, phone & e-mail contact information: 105 Brookline St, #1; Cambridge MA 02139
617-320-0911 jillreneee42@gmail.com

Name & address of Organization for which license is sought: RED HERRING MORRIS
105 Brookline St, #1; Cambridge MA 02139

Does this Organization hold nonprofit status under the IRS Code? Yes No

Name of Responsible Manager of Organization (if different from above):

Vickie Valenzia

Address, phone & e-mail contact information: 16 Kempton Street, Boston MA 02115
617-935-5687, night.reconnaissance@gmail.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

Annual, but first one.

24-Hour contact number for Responsible Manager on Event date: 617-320-0911

Title of Event: Kettle of Fish ale SATURDAY FEAST

Date/time of Event: 6/4/2016, 6-11 pm

Location of Event: Arlington Senior Center

Location/Event Coordinator: For herring: JILL SINGER, For town: Amy Fidelgo

Method(s) of invitation/publicity for Event: email with supporting
web site, Invitation only,
3 (NOT open to public)

Number of people expected to attend: 100

Expected admission/ticket prices: child 5-12: \$12, over 12: \$20

Expected prices for food and beverages (alcoholic and non-alcoholic): giving all alcoholic beverages away for free.

Will persons under age 21 be on premises? YES

If "yes," please detail plan to prevent access of minors to alcoholic beverages. we will be carding people, and a bartender will prevent access.

Have you consulted with the Department of Police Services about your security plan for the Event? yes, I spoke with officer Corey Pateau.

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Pateau Date 5/17/16
Off. Corey P. Pateau
Printed name/title

POLICE COMMENTS:

T.I.P.S. certified bartender must be present at bar at all times to monitor non-certified servers.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

Beer, Cider, and wine. No others.

What types of food and non-alcoholic beverages do you plan to serve at the Event?

Chinese food, soft drinks. Already obtained a food permit.

Who will be responsible for serving alcoholic beverages at the Event? myself & Mark Dulcey, a TIPS certified bartender.

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS certification.

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

JILL SINGER: 11-22-1975

MARK DULCEY: 10-30-1956

JEFF BIGGER: 5-15-1965

Natalie Olsen: 1-3-1956

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) Atlas Liquors in MEDFORD
(license # W1-159)

Date of Delivery: 6/4

Alcohol Serving Time (s): 6pm-1030pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?
at 11pm, distribute among committee/ Red herring organization members.

Date of Pick-Up: N/A

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) Accord/Philadelphia Indemnity Insurance Co.

Commercial General Liability, (see below)

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: Jill R Singer

Printed name: JILL R SINGER

Printed title & Organization name: Food chair of RED HERRING Mom's Dancers

Email: JILLRENEE42@gmail.com

INSURANCE

→ only general liability needed as we are not charging for alcohol.

NAME OF INSURED: Red herring Mom's Dancers

POLICY LIMITS: (all in US Dollars)

EACH OCCURRENCE: 1 million

damage to rented premises: 300K

umbrella liability: 1 million each occurrence

general aggregate: 3 million

medical exp: 5K

product/comp/op agg:

3 million

Personal property: 1...

From: "Jill R. Singer" <jillrennee@alum.mit.edu>
To: MSullivan@town.arlington.ma.us
Date: 05/17/2016 10:16 AM
Subject: alcohol license application

MaryAnne-

Thank you so much for all your assistance in this application.

Sincerely,

Jill R. Singer.

>>>>>>

Security Plan:

preventing minors access to alcohol: The TIPS certified bartender will card people; plus all minors will have a guardian/parent with them. the alcohol will be guarded by the bartender.

crowd control: we will only have 100 people, this group lines up and waits patiently for food and alcohol. we know 90% of them personally. they tend to sing while waiting. if needed, committee members will encourage proper queuing and direct lines.

unruliness: not expecting unruliness, but if there is then we will escort members (sans alcohol) out and call them a cab. if it gets too unruly (don't expect this at all, we personally know most of the attendees), then we will call the police.

emergency evacuations: this will be in the senior center, so exit doors are marked, we will point them out to the attendees; upon an alarm everyone will evacuate and congregate on mass ave, 1 block away.

traffic/parking: only 100 people, so ~35 cars or so; will park on city streets and in nearby municipal lots; won't make a big difference in downtown arlington

We have a TIPS bartender, attaching certification to this message.
(TIPS certification just happened)

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on May 16, 2016
provided by Health Communications, Inc.
is hereby granted to:

Mark Dulcey

Certification to be sent to:

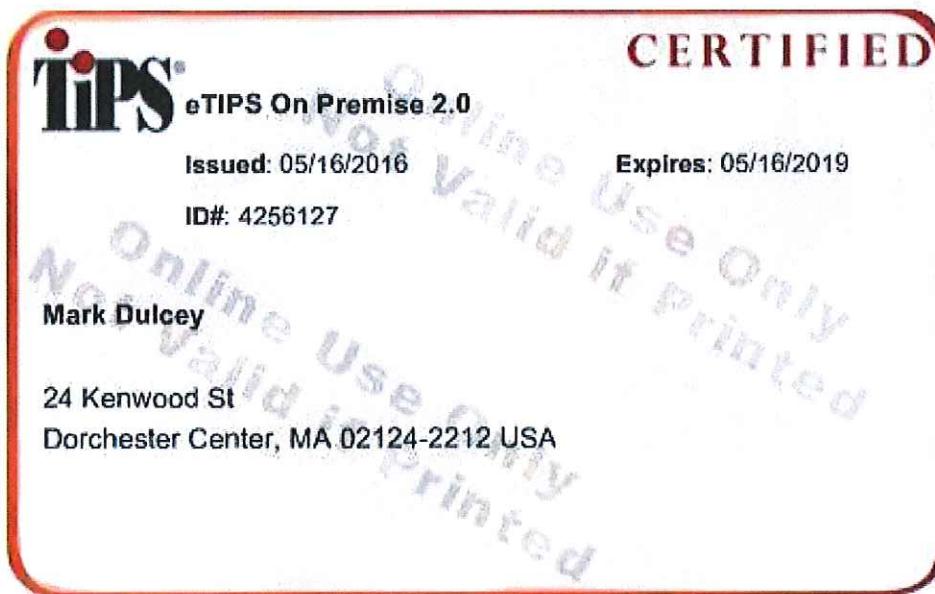
24 Kenwood St
Dorchester Center MA, 02124-2212 USA



HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

This card is only valid for use online - and cannot be used as proof of certification except from within Certification Manager





Town of Arlington, Massachusetts

For Approval: 3rd Annual Celebrate! 5K Fun Run/Walk, June 11, 2016

Summary:

Arlington High School Girls' and Boys' Cross Country Teams

ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Reference Material	Celebrate!_5K_2016_Police_recommendations.docx	Police Recommendations
<input type="checkbox"/> Reference Material	Cross_Country_5K.pdf	Request from Justin Bourassa, Coach and 5K Race Director

ARLINGTON POLICE DEPARTMENT

CHIEF OF POLICE
Frederick Ryan



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900
Facsimile 781-316-3919

Town of Arlington
MASSACHUSETTS 02474

MEMORANDUM

TO: Marie Krepelka
Board Administrator

FROM: Officer Corey P. Rateau
Traffic and Parking Unit

DATE: May 16, 2016

RE: Celebrate! 5K Fun Run/Walk

At your request, I reviewed the information submitted by Assistant Boy's Cross-Country Coach Justin Bourassa to hold a 5K fun run/walk along the bike path and other off-road areas around the Reservoir and the Ed Burns Arena. Upon reviewing the information, we had no objections to the route but we did have concerns regarding parking. The race information stated that parking was limited around the arena and to seek parking elsewhere without providing alternatives. After meeting with Mr. Bourassa and the Girl's Coach, Meagan Bassett, I advised them of the parking complaints in the neighborhood around the rink and suggested that they check to see if other areas such as Hurd Field or the Reservoir Lots could be utilized. They reported back that they spoke with Joe Connelly from the Recreation Department and received approval to use both of those areas and also received permission to use the Arlington High School Lot. They will add a page to the race website with parking instructions as well as include instructions with web responses to those who sign up. We are satisfied that they addressed the parking concerns.

At this time we do not believe that a police detail will be necessary since the majority of the course takes place away from the public way. However, Mr. Bourassa was advised that if the number of anticipated racers increases significantly to contact us to re-evaluate the situation.

CPR

CC: Fred Ryan, Police Chief
Capt. Julie Flaherty, Support Services Commander
Lt. Paul Conroy, OIC / Traffic Details and Licensing
Adam Chapdelaine, Town Manager

"Proactive and Proud"



ARLINGTON HIGH SCHOOL
869 Massachusetts Avenue
Arlington, MA 02476-4701
(781) 316-3590
Fax (781) 316-3504

April 15th, 2016

Board of Selectmen
Town Hall
Massachusetts Avenue
Arlington, MA 02476

Dear Board of Selectmen,

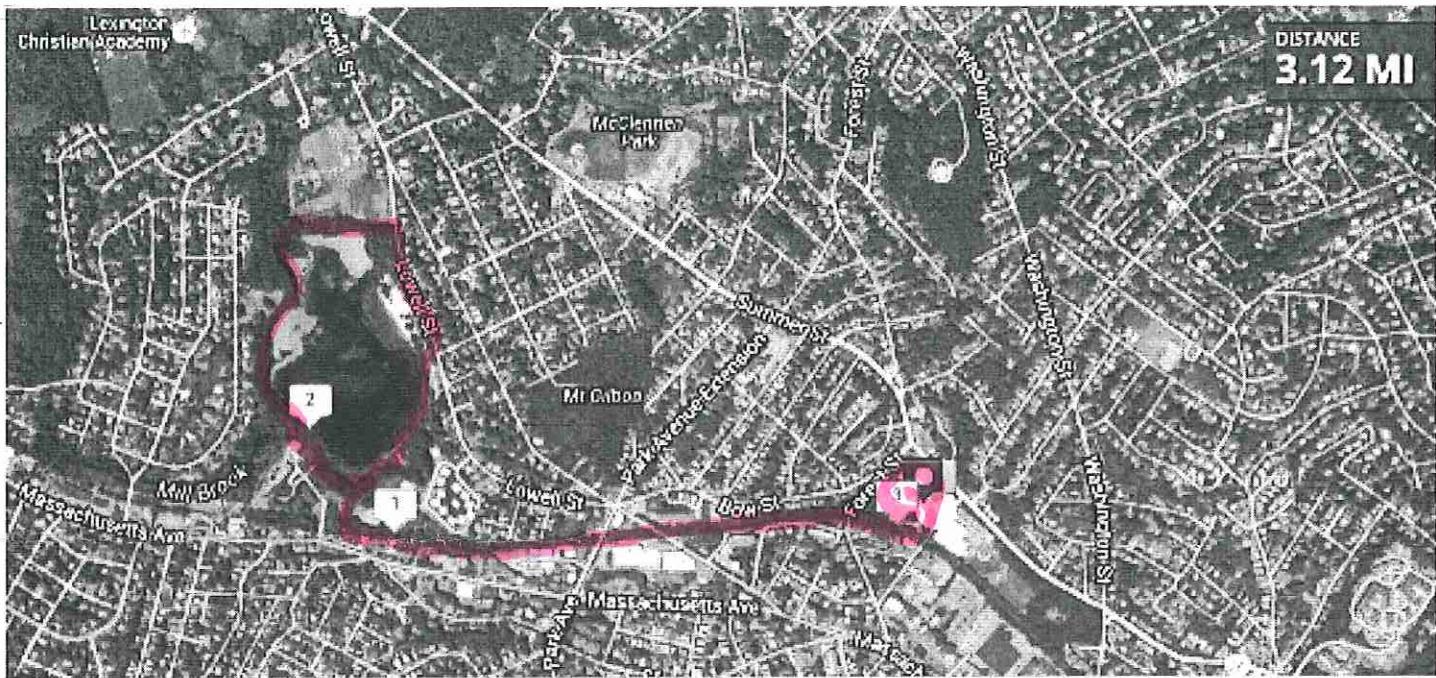
The Arlington High School Girls' and Boys' Cross Country Teams are planning to host the 3rd annual Celebrate! 5k Fun Run/Walk on Saturday, June 11th. This year's race will once again be 3.12 miles, but to accommodate a larger field, will feature a new course, beginning and ending at the Ed Burns Memorial Rink, accessing the Minuteman Commuter Bike Path, and completing one lap around the Arlington Reservoir. The race is being held in memory of Ms. Catherine Malatesta and 50% of the proceeds will go directly towards basic, innovative cancer research at the Dana-Farber Cancer Institute in Boston.

I have enclosed a handful of complimentary applications, with a route description. Please contact me if you have any questions.

Thank you for your support of our race, our teams, and Dana-Farber!

Sincerely,

Justin T. Bourassa
Assistant Boys' Cross Country Coach
Assistant Boys' Indoor Track Coach (Distance)
Ottoson Middle School Track Team Head Coach
Celebrate! 5k Race Director
jb Bourassa@arlington.k12.ma.us
mobile: 781-561-6762



2016 Celebrate! 5k Course Map/Description (from our website): www.celebrate5kfunrun.weebly.com

The Celebrate! 5k/Fun Run is an out and back course along the bike path to the Town of Arlington Reservoir. After beginning at the Summer Street Field (422 Summer St., next to the Ed Burns Hocket Rink), runners will race towards the Reservoir, pass Hurd Field on the right and make one loop (counter-clockwise) around the Res which will lead back to Hurd Field, down the bike path, with the Finishing Chute landing runners on the Summer Street Field. The loop of the Reservoir starts by heading toward Lowell Street, through the parking area, and turning right for a brief section to be run on the sidewalk towards Lexington. There is a sharp left-hand turn down into the wooded path that circumnavigates the Reservoir. Upon reaching the clearing on the back side of the Reservoir, there is a sharp right turn towards South Rindge Avenue, and then a sharp left turn back towards the reservoir and the path, which will be followed back towards Hurd Field. The Reservoir loop is in the opposite direction from, but similar to the 3-mile Home Course of the Arlington High School Cross Country Team, so you can "Run Like They Do" *where they do.*

RESERVOIR LOOP NOTES: This section of the race is primarily a trail course. While one section of the Reservoir loop does run on the sidewalk on Lowell Street heading towards Lexington, a majority of the loop is run on natural terrain, and may include unstable/uneven ground, and obstacles large and small, including, but not limited to the following:

- a set of large rocks dividing the path between the first bridge and the parking lot area
- a sharp left-hand turn/downhill dive into the woods near the Arlington/Lexington town line.
- narrow passing lanes through the wooded/back half of the looped course
- loose woodchips and soil, tree roots, and unstable/uneven terrain
- a dip/valley in the park between the Reservoir and S. Rindge Ave (this will be marked with signs)

All major turns will be marked with signage and marshaled by race volunteers.

THE 3RD ANNUAL CELEBRATE! 5K/FUN RUN/WALK REGISTRATION FORM

SAT. JUNE 11, 2016 9:00A.M. START GUN - TOWN OF ARLINGTON REC DEPT (SUMMER ST.)

WWW.CELEBRATESKFUNRUN.WEEBLY.COM

CELEBRATE!

The Celebrate 5k/Fun Run is a fundraiser and charity trail race and fun run/walk around the Town of Arlington Reservoir path. It's a great chance to celebrate accomplishments and stories from the school year, a great chance to celebrate health and fitness, and a great chance to celebrate both the memories of those who've lost their battle against cancer and the legacies of those who have fought or are still fighting. **Proceeds from the event will be split between the AHS Cross Country Teams (50%) and the Dana-Farber Marathon Challenge (50%) supporting basic, innovative cancer research at the Dana-Farber Cancer Institute.** It's going to be a great day for a great cause, so come out and celebrate with us!

LOCATION

The Celebrate! 5k/Fun Run will be held at the Town of Arlington Rec Department on Summer Street. Parking is **EXTREMELY LIMITED**, so please do not plan to park in rink parking lot.

First Name: _____	Last Name: _____	
Gender (for award purposes): M / F	Date of Birth: ____ / ____ / ____	Age on Race Day: _____
Street Address: _____	Town: _____	State: _____
Phone: (____) _____ - _____	email: _____	
Emergency Contact: _____	Emergency Contact Phone: (____) _____ - _____	
Would you like to make an additional donation to the Dana-Farber Marathon Challenge? Y / N Amount: \$ _____		

RACE REGISTRATION FEE UNTIL THURSDAY, JUNE 9, 2016: \$20.00 / AFTER JUNE 9, 2016: \$25.00

Payment Method: Cash Check (payable to "AHS GENERAL FUND" with a "Boys/Girls XC" memo)

Please select a t-shirt size*: Small Medium Large X-Large
*T-SHIRTS GUARANTEED TO PARTICIPANTS REGISTERED BEFORE MAY 20. SUPPLIES AFTER WILL BE LIMITED.

WAIVER AND RELEASE

Please enter me in the 3rd Annual Celebrate! 5k/Fun Run. I understand that this is NOT only a road course, but is primarily a trail course, with narrow passages, uneven and unstable terrain, sharp turns, drops, and climbs, and obstacles (rocks, branches, etc.). I agree to assume ALL responsibility for ALL risk of damage or injury to me as a participant in this event. In consideration of being accepted as an entrant, I hereby, for myself, my heirs, executors and administrators, release and discharge any individuals, entities, and organizations associated with the race from claims, damages, rights of action, present or future, whether the same be known, anticipated, or unanticipated, resulting from or arising out of, or in incident to, my participation in this event. I hereby certify that I will not participate in the Celebrate! 5k/Fun Run unless I am physically fit and sufficiently trained for competition in the race. I also grant permission for the use of my name and/or picture in any broadcast, photograph or other account of this race. I understand that bicycles, skateboards, baby joggers, or strollers, roller skates, or blades, animals, and radio headsets/headphones are NOT PERMITTED in the race and I abide by this guideline, under penalty of disqualification of official time.

By signing here, I verify that I have read and agree to the Waiver and Release form (Parent/Guardian if under 18)

Signature: _____ Date: ____ / ____ / ____

After the race, there will be a brief awards presentation. There will be an opportunity drawing at the event for prizes, including gift baskets, gift certificates, and tickets to see the Boston Red Sox. Any additional donations are welcome, and all additional proceeds will benefit the Dana-Farber Marathon Challenge.

Thank you for your interest and support!

COMPLIMENTARY ENTRY # **BOS1**



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

Asphalt Services Inc., 210 New Boston Street, Woburn, MA

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Asphalt_Services.pdf	Engineering recommendation, Town application, Meeting notice

Attached is an application for a Drainlayer - Approved Contractor License for Asphalt Services, Inc.

Could you please present this application for approval at the next available Selectmen's Meeting?
Originals with the fee checks will either be dropped off to you or sent by inter-office mail prior to the meeting date.

Thank you,

Wayne
Wayne A. Chouinard, PE
Town Engineer
Arlington Public Works
51 Grove Street
Office: (781) 316-3320
E-mail: wchouinard@town.arlington.ma.us



RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476
2016 MAY 19 AM 8:07

TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS
APPLICATION FOR
TOWN OF ARLINGTON
DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

Water Sanitary Sewer Stormwater Drainage Sewer/Drain Inspection Driveway Work Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Asphalt Services Inc

Select One: Corporation Partnership Proprietorship Other: _____

Street Address: 210 New Boston Street City/Town: Woburn State: MA

Primary Phone: (781) 938-6800 E-mail: MARY@PAVEWITHASI.COM

Length of Time in Business under the same Firm Name: 13 Years

Full Name(s) of Principal(s): John Baldasaro

Primary Contact Person: John Baldasaro

Experience/Previous Work

Nature of Typical/Standard Work: Asphalt Paving/sealcoat/striping/plowing

Have you ever performed this type of work in Arlington: Yes No

If Yes, Please provide Location: _____ Approximate Date: _____

Total Amount of such construction this year: _____

Total Amount of such construction last year: _____

Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters

Municipality: N/A

Primary Contact Name: _____ Email: _____

Municipality: _____

Primary Contact Name: _____ Email: _____

Municipality: _____

Primary Contact Name: _____ Email: _____

Banking/Financial References - Please Attach Written Reference Letters if Available

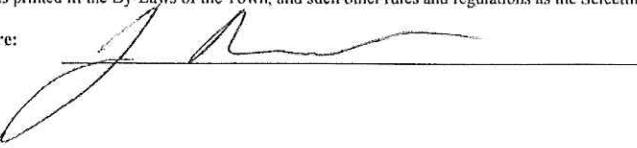
Bank Reference: North Shore Bank/ Peabody Phone: 978-538-7055

Federal Tax ID or Social Security #: _____ Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Note to Town Staff: Redact Social Security # before releasing document

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: 

Date: 5-19-16

[Reset Form](#)

[Print Form](#)

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

May 19, 2016

John Baldasaro
Asphalt Services Inc.
210 New Boston Street
Woburn, MA 01810

Dear Mr. Baldasaro:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, May 23rd in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. It is not a requirement that you attend the meeting.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

Uticon, LLC, 294 Lowell Street, Lexington, MA

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Uticon_LLC.pdf	Engineering recommendation, Town application, Meeting notice

Attached is an application for a Drainlayer - Approved Contractor License for Uticon, LLC.

Could you please present this application for approval at the next available Selectmen's Meeting? Originals with the fee checks will either be dropped off to you or sent by inter-office mail prior to the meeting date.

Thank you,

Wayne
Wayne A. Chouinard, PE
Town Engineer
Arlington Public Works
51 Grove Street
Office: (781) 316-3320
E-mail: wchouinard@town.arlington.ma.us



TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS
APPLICATION FOR
TOWN OF ARLINGTON
DPW CONTRACTOR LICENSE

SELECTMEN'S OFFICE
ARLINGTON, MA 02476

2016 MAY 19 AM 8:07

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

Water Sanitary Sewer Stormwater Drainage Sewer/Drain Inspection Driveway Work Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Uticon, LLC

Select One: Corporation Partnership Proprietorship Other: Limited Liability Company

Street Address: 294 Lowell Street City/Town: Lexington State: MA

Primary Phone: (617) 281- 7584 E-mail: uticonllc@gmail.com

Length of Time in Business under the same Firm Name: 15 months

Full Name(s) of Principal(s): Joseph Hankins

Primary Contact Person: Joseph Hankins

Experience/Previous Work

Nature of Typical/Standard Work: Install water and sewer connections to residential homes

Have you ever performed this type of work in Arlington: Yes No

If Yes, Please provide Location: _____ Approximate Date: _____

Total Amount of such construction this year: \$50,000

Total Amount of such construction last year: \$50,000

Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters

Municipality: Town of Lexington

Primary Contact Name: David Pavlik (781) 274-8309 Email: dpavlik@lexingtonma.gov

Municipality: Town of Belmont

Primary Contact Name: Mark Mancuso (617) 993-2707 Email: mmancuso@belmont-ma.gov

Municipality: Town of Lexington

Primary Contact Name: Micheal Sprague (781) 274-8300 Email: msprague@lexingtonma.gov

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Cambridge Trust Company Phone: (781) 863 0976

Federal Tax ID or Social Security #: _____

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: Joseph Hankins

Date: 4/20/16 [Reset Form](#) [Print Form](#)

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

May 19, 2016

Joseph Hankins
Uticon LLC
294 Lowell Street
Lexington, MA 02420

Dear Mr. Hankins:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, May 23rd in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. It is not a requirement that you attend the meeting.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Board of Youth Services

Summary:

Kristen Barnicle
Kimberly Cayer
(terms to expire 6/30/2019)

ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Reference Material	Barnicle_reference.pdf	Town Manager recommendation, Barnicle resume, Meeting notice
<input type="checkbox"/> Reference Material	Cayer_reference.pdf	Town Manager recommendation, Cayer letter of interest and resume, Meeting notice



**Town of Arlington
Office of the Town Manager**

**Adam W. Chadelaine
Town Manager**

**730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achadelaine@town.arlington.ma.us**

MEMORANDUM

DATE: May 10, 2016

TO: Board Members

SUBJECT: Appointment to the Board of Youth Services

This memo is to request the Board's approval of my appointment of Kristen Barnicle, 94 Melrose Street, Arlington, MA 02474, to the Board of Youth Services with a term expiration date of 6/30/2019.

Adam Chadelaine
Town Manager

KRISTEN BARNICLE
94 Melrose Street
Arlington, MA 02474
781-648-4743 (h) 617-291-6231 (m)
Kristen.barnicle@gmail.com

PROFESSIONAL EXPERIENCE

Director	2011 - present
Manager, Community Benefit Partnerships	2001 - 2011
Program Coordinator	1999- 2001
COMMUNITY HEALTH, PARTNERS HEALTHCARE SYSTEM	BOSTON, MASSACHUSETTS

Financial Management

- Lead budget process including setting of priorities, hospitals and Partners annual budgets, and spending plans for nine funds representing over 100 transactions and almost \$20M/year
- Direct effort within Community Health and hospital community health departments to determine hospital funding allotments
- Guide multi-year financial planning efforts to ensure on-going program support to accommodate fluctuations in funding sources

Financial Reporting

- Responsible for system-wide annual collection and reporting of all community benefit spending to the Massachusetts Office of the Attorney General, the IRS, the City of Boston, and others

Community Health Center Partnerships

- Responsible for key community-based relationships with 15 community health centers in Boston and on the North Shore
- Collaborate with PHS IS to ensure patient information can be shared seamlessly between hospital and community health center clinicians
- Direct efforts to establish and maintain positive and effective relationships between community health centers and all levels of hospital (BWH, MGH, and NSMC) staff
- In close collaboration with the Massachusetts League of Community Health Centers, build capacity at CHCs through program that provides training and technical assistance to over 1000 CHC employees per year and prepares CHCs to become ACOs
- Partner with Neighborhood Health Plan to implement and evaluate innovative grant process to support community health centers in care transformation

Program Coordinator

Children's Medical Security Plan

MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH (DPH)

1997 - 1999

BOSTON, MASSACHUSETTS

- Worked with leadership to implement policy changes and manage program budget
- Led six month project to convert CMSP members to MassHealth when eligibility guidelines changed as a result of CHIP. Entailed contacting thousands of families and completing MassHealth applications for them over the phone. Recruited and supervised 25 bilingual temporary employees to accomplish project.

Administrative Fellow

GUTHRIE HEALTHCARE SYSTEM

1995 - 1997

SAYRE, PENNSYLVANIA

- 2 year fellowship reporting to CEO of Guthrie Healthcare System and CEO of Robert Packer Hospital
- Project work included: coordinating network development process for new IPA; leading physician recruiting efforts to develop primary care network; Collecting data and developing strategies to improve recruitment and retention of Family Practice residents

Economist

PRODUCER PRICE INDEX, BUREAU OF LABOR STATISTICS, US DEPARTMENT OF LABOR

1990 - 1993

WASHINGTON, D.C.

- Conducted economic research on transportation industries and wrote detailed reports on the major changes and developments in those industries
- Maintained the integrity of indexes by communicating with participating companies to ensure accuracy of data

EDUCATION**Master of Arts, Business - Certificate in Health Management**

1993 - 1995

UNIVERSITY OF WISCONSIN

MADISON, WISCONSIN

1994 Warren von Ehren/Wisconsin Hospital Association Scholarship For Outstanding Student

Bachelor of Arts, Economics

1986 - 1990

VILLANOVA UNIVERSITY

VILLANOVA, PENNSYLVANIA

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

May 12, 2016

Kristen Barnicle
94 Melrose Street
Arlington, MA 02474

Re: Appointment: Board of Youth Services

Dear Ms. Barnicle:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, May 23rd at 7:00 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr



**Town of Arlington
Office of the Town Manager**

**Adam W. Chapdelaine
Town Manager**

**730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us**

MEMORANDUM

DATE: May 10, 2016

TO: Board Members

SUBJECT: Appointment to the Board of Youth Services

This memo is to request the Board's approval of my appointment of Kimberly Cayer, 191 Newport Street, Arlington, MA 02476, to the Board of Youth Services with a term expiration date of 6/30/2019.

Adam Chapdelaine
Town Manager

March 23, 2016

Adam Chapdelaine
Town Manager
730 Massachusetts Avenue
Arlington, MA 02476

Dear Mr. Chapdelaine,

My name is Kim Cayer, and I am interested in applying for the vacancy on the Board of Youth Services, as posted in the Arlington Advocate on March 17th. Attached please find a resume detailing both my work and volunteer experience.

Next month, my husband Mike and I will celebrate 20 years as homeowners in Arlington. Our children (a freshman in college, a 10th grader at Arlington High, and an 8th grader at Ottoson) have been brought up through the public school system here in Arlington. We are thankful to have found a close-knit and supportive community to raise our family, and both feel strongly about giving back. In addition to each holding a wide variety of volunteer roles within the town, we support town services through annual donations to the schools, food pantry, housing authority and Robbins Library.

I believe my various volunteer positions, as well as my current part-time position on the Development team at The Children's Room prepare me well to serve as a vibrant member of the Board of Youth Services. As you will see in my attached resume, I have extensive experience in fundraising and grant writing at a local non-profit. I have served on both the Robbins Farm and Arlington-Belmont Crew Club boards, and understand the critical role a board member has in working as a collaborative partner with the organization they support.

I look forward to the opportunity to discuss my qualifications in further detail.

Sincerely,



Kim Cayer

Enclosure

Kimberly E. Cayer
191 Newport Street
Arlington, MA 02476
kim.cayer@gmail.com
(617) 519-3098

Work Experience:

The Children's Room

Arlington, MA

Development Associate (part-time)

2010 – Present

Responsible for coordinating the full range of activities required to expand and strengthen The Children's Room individual, foundation, and corporate fundraising programs to support a budget of over \$950K, increased from \$400k in 2010. Assist in identification and cultivation of donor prospects, including through staff, board member, advisory board member, existing donor and volunteer recommendations. Oversee major fundraising events including Memories Walk, Boston Marathon team, and annual Circle of Hope fundraising breakfast. Act as point person for management of donor database. Identify, complete and submit grant proposals to foundation prospects.

Cambridge Savings Bank

Cambridge, MA

Human Resources Director

1995 - 1997

Responsible for recruiting of new employees at all levels within the bank. Served as representative for human resource department in employee relations issues.

Mellon Bank

Medford, MA

Human Resources Manager

1990 - 1995

Supported Institutional Trust Division (400 employees) in various human resource matters including recruiting, employee relations, space planning, and project management. Acted as liaison between corporate human resource department and division.

The Boston Company

Boston, MA

Management Trainee, Boston, MA

1988 - 1990

Completed 18 month management training program consisting of six, three month rotations in various departments across The Boston Company.

Volunteer Experience:

Arlington-Belmont Crew Club, Arlington, MA

- Board Member and Secretary 2013 - 2015
- Parent Volunteer 2011 - 2015

Arlington Hockey Club, Arlington, MA

- Team Manager 2010 – 2015

Brackett Elementary School, Arlington, MA

- PTO Co-President 2005 – 2007
- Room Parent and various volunteer positions 2002 – 2013

The Children's Room, Arlington, MA

- Program Volunteer 2004 - 2010
- Fundraising Volunteer 2007 - 2010

Robbins Farm Park, Arlington, MA

- Board Member 2003 – 2005

Education:

Connecticut College, Bachelor of Arts, Economics and Psychology

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON MASSACHUSETTS 02476-4908

May 12, 2016

Kimberly Cayer
191 Newport Street
Arlington, MA 02476

Re: Appointment: Board of Youth Services

Dear Ms. Cayer:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, May 23rd at 7:00 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Human Rights Commission

Summary:

Wendy Bell
(term to expire 6/30/2019)

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Bell_reference.pdf	Town Manager recommendation, Bell letter of interest and resume, Meeting notice



**Town of Arlington
Office of the Town Manager**

**Adam W. Chapdelaine
Town Manager**

**730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us**

MEMORANDUM

DATE: May 10, 2016

TO: Board Members

SUBJECT: Appointment to the Human Rights Commission

This memo is to request the Board's approval of my appointment of Wendy Bell, 136 Mt. Vernon Street, Arlington, MA 02476, to the Human Rights Commission with a term expiration date of 6/30/2019.

Adam Chapdelaine
Town Manager

Wendy L. Bell
136 Mt. Vernon Street
Arlington, MA 02476
Home Phone: 781-646-3475
Cell Phone: 978-621-6530

Mr. Adam Chapdelaine
Town Manager's Office
730 Massachusetts Avenue
Arlington, MA 02476

Dear Mr. Chapdelaine,

I am writing to express my interest in one of the open positions on the Arlington Human Rights Commission.

My wife Cathy and I have lived in Arlington since 2004, and our daughter is now in 2nd grade at the Brackett Elementary School. I am a Unitarian Universalist minister, currently serving in an interim capacity at the First Parish in nearby Malden.

I am passionate about human rights issues and about protecting the rights of all people, particularly the most vulnerable. After nearly 12 years as an Arlington resident, I am looking to get involved in the work of the town in a way that matches my own passion and skills with the needs of the community, and helps to build upon the many strengths of the town that my family and I have come to cherish.

I have included my resume for your consideration. Please do let me know if you have any questions or if I can provide you with any additional information about myself or my experience.

Thank you very much for your consideration!

Wendy L. Bell
2/8/2016

Rev. Wendy L. Bell

136 Mt. Vernon Street
Arlington, MA 02476

revwendylbell@gmail.com

Home: 781-646-3475
Cell: 978-621-6530

PROFESSIONAL EXPERIENCE

First Parish, Malden, MA

Interim Minister

2015-present

- Provides spiritual and worship leadership for a congregation of diverse theological beliefs, committed to respecting the inherent worth and dignity of every person and to radical hospitality and inclusion.
- Supports and consults with lay-leaders as they begin the process of searching for a new settled minister after a difficult ministerial transition and a period of unsettling staff turnover.
- Provides pastoral care to a congregation that is diverse in terms of age, race, class, gender orientation, sexual identity, and ability.
- Facilitates conversations around issues of diversity and privilege, including a recent discussion of Michelle Alexander's book *The New Jim Crow*, with the goal of helping the congregation discern its relationship to the Black Lives Matter movement and its mission in the larger community.
- Supervises 4 part-time staff members utilizing a collaborative management style.

Harvard Unitarian Universalist Church, Harvard, MA

Minister

2001-2015

- Provided spiritual leadership for a congregation of diverse theological beliefs, committed to respecting the inherent worth and dignity of every person, promoting justice and equity, and embracing diversity and interdependence.
- Regularly articulated mission and vision through written word and weekly worship leadership in order to build community and inspire personal and social change.
- Worked closely with Board on governance, organizational development, strategic planning, and fundraising.
- Inspired and supported the creation and development of a congregational Glean Team, which procures and distributes gleaned and rescued food five days a week to three local social service agencies, helping to ensure access to healthy and affordable food in the community.
- Collaborated with volunteers to provide leadership annually to youth in Coming of Age program to guide them in exploring their own beliefs and deepening their identity as members of a liberal religious tradition, with the goal of empowering them to be future community leaders.
- Directly supervised, mentored and coached 3 part-time staff members.

- Worked to cultivate and strengthen relationships and build community in a congregation divided by conflict.
- Demonstrated commitment to inclusion while welcoming and supporting members of various perspectives.
- Provided conscientious, dependable and even-tempered pastoral presence and mature leadership with a commitment to honest and open communication.
- Collaborated with Board to renew congregational commitment to mission and vision and to advance best practices.

EDUCATION/PERSONAL AND PROFESSIONAL DEVELOPMENT

- Doctor of Ministry, Andover Newton Theological School, Newton, MA
(Completion of degree anticipated, 2017)
- Master of Divinity, Harvard Divinity School, Cambridge, MA
- Bachelor of Arts, Religious Studies, Grinnell College, Grinnell, IA
- Culinary Certificate Program, Cambridge School of Culinary Arts, Cambridge, MA
- GreenFaith Fellowship for Religious Environmental Leaders
- Climate Reality Leadership Corps Training

Affiliations

- Member, Unitarian Universalist Ministers' Association
- Member and Vice-Moderator, Greenfield Ministerial Study Group
- Member, Boston Minister's Club
- Member, Lexington Community Farm

Volunteer Positions, past and present

- District Board President, Clara Barton District, UUA (MA and CT), 2003-2005
- Habitat for Humanity, Family Selection Committee, Lowell, MA, 2007-08
- Community Covenant Group Leader, Andover Newton Theological School, 2014-15
- Lovelane Special Needs Horseback Riding Program, Lincoln, MA, 2013-present
- Humane Society of the United States, Faith Outreach Volunteer, 2015-present

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON MASSACHUSETTS 02476-4908

May 12, 2016

Wendy Bell
136 Mt. Vernon Street
Arlington, MA 02476

Re: Appointment: Arlington Human Rights Commission

Dear Ms. Bell:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, May 23rd at 7:00 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Request: Class II License

Summary:

G.A Mikhael Autoworks Inc., d/b/a Alewife Automotive Center
George Mikhael, 10 Sunnyside Avenue, Arlington, MA 02474

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Ref_Mat_5.23.16_Alewife_Automotive_Center.pdf	Class II Application Packet & Inspection Reports

LICENSE APPLICATION REPORT

Type of License: **Class II**

Name of Applicant: George Mikhael
d/b/a Alewife Automotive Center
Address: 10 Sunnyside Avenue

The following Departments have **no objections** to the issuance of said license:

- Police
- Fire
- Board of Health
- Building
- Planning

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police
- Fire
- Board of Health
- Building
- Planning

ARLINGTON POLICE DEPARTMENT

Frederick Ryan
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

May 4, 2016

On Wednesday, May 04, 2016 at 8:30 AM, I called and spoke with George Mikhael regarding this application for a Class II License for the Alewife Auto Center, located at 10 Sunnyside Ave. Mr. Mikhael stated that he will be taking over asap after the approval of the town. Mr. Mikhael stated that he will be working the day to day operations at the shop.

I advised Mr. Mikhael that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Class II License for the Alewife Auto Group.

Respectfully Submitted,

Detective Edward DeFrancisco

"Proactive and Proud"

BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT

Report is due at the Office of the Board of Selectmen by, May 18, 2016
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 10 Sunnyside Avenue
Applicant's Name: George Mikhael
D/B/A: Alewife Automotive Center
Telephone: 781 643-3644
Department: Sent Via E-mail

Date: April 27, 2016

MEETING DATE: May 23, 2016

RE: CLASS II

Inspected By:

Police
Fire
Board of Health
Building
Planning

Comments by each Division or Department:

- Must comply w/ NFPA 1 and NFPA 101
- All extinguishers and sprinklers must be tagged
- All exits and emergency lighting must be tested
- All MSDS must be in order
- All combustibles and flammables stored in accordance with IAC

Applicant Section:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____



Town of Arlington
Department of Health and Human Services
Office of the Board of Health

27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Board of Selectmen
From: Natasha Waden, Health Compliance Officer
Date: May 11, 2016
RE: Board of Health Comments for Selectmen's Meeting on May 23, 2016:

Please accept the following as comments from the Office of the Board of Health:

**Alewife Automotive Center- 10 Sunnyside Avenue
Class II**

- *The applicant must comply with the Health Department's Dumpster Regulations, specifically by maintaining dumpsters with tight fitting lids that remain closed at all times when not in use. Additionally, the applicant shall ensure that the lot and dumpster area are maintained in a clean and sanitary manner so as to prevent a public health nuisance.*

BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT

Report is due at the Office of the Board of Selectmen by, Thursday, January 3, 2013
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 10 Sunnyside Avenue
Applicant's Name: George Mikhael
D/B/A: Alewife Automotive Center
Telephone: 781-643-3644
Department: Sent Via E-mail

Date: April 27, 2016

MEETING DATE: May 23, 2016

RE: CLASS II

Inspected By:

Police
Fire
Board of Health
Building
Planning

Comments by each Division or Department:

The Department of Inspectional Services has no objection with the issuance of this License.

Application Section:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

15 car maximum

PD. CASH
\$100.

OFFICE OF THE BOARD OF SELECTMEN

CLARISSA ROWE, CHAIR
JOHN W. HURD, VICE CHAIR
KEVIN F. GREELEY
DIANE M. MAHON
ANNIE LACOURT



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476
2016 APR 25 PM 12:42

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

The License applied for, if Granted, cannot be Sold, Transferred or
Surrendered without the authority of the Board of Selectmen.

APPLICATION

Application Fee:
\$100.00

4.25.16

(Date)

To the Board of Selectmen:

The undersigned hereby make application for a
CLASS II LICENSE

Name: G. A. Michael Autoworks Inc. DBA Alewife
Address: 10 Sunnyside Ave, Arlington
Telephone No.: 781. 643. 3644 Alewife
Automotive
Center

SIGNATURE

George Michael
PRINT NAME
George Michael
SIGNATURE
617-372-0648
TELEPHONE NUMBER

RESIDENCE
(Street and Number)

143 North St.
Somerville Ma. 02144

State country of birth

Location of Business 10 Sunnyside Avenue, Arlington, Ma. 02476

Alewifeauto@yahoo.com

THE COMMONWEALTH OF MASSACHUSETTS

OF

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE
OR ASSEMBLE SECOND HAND MOTOR VEHICLES
OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a..... class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? G. A. Michael Autoworks Inc.

D.B.A. Aldwight Automotive Center

Business address of concern. No. 10 Sunny Side Avenue St.,

Arlington City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? Corporation.

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President George Michael

Secretary Alexandra Michael

Treasurer Elias Michael

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? Yes with Auto

If so, is your principal business the sale of new motor vehicles? No Repair Collision Repair

Is your principal business the buying and selling of second hand motor vehicles? Yes

Is your principal business that of a motor vehicle junk dealer? No

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

.....18,000 Sq. ft. Lot with a street Level
.....10 car service facility 3 Lower Level 10 car
.....Service facility Fenced in sizeable lot on
.....10 Sunny Side Ave. Arlington.....

8. Are you a recognized agent of a motor vehicle manufacturer? **No**
(Yes or No)

If so, state name of manufacturer

9. Have you a signed contract as required by Section 58, Class 1?
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? **Yes**
(Yes or No)

If so, in what city — town **Somerville**

Did you receive a license? **Yes** For what year? **1907 - Present**
(Yes or No)

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts
thereof ever been suspended or revoked? **No**
(Yes or No)

Sign your name in full.....

George Michael
(Duly authorized to represent the concern herein mentioned)

Residence **143 North St. Arlington**
Somerville Ma.
02144

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH
FULL INFORMATION, AND FALSE STATEMENTS
HEREIN MAY RESULT IN THE REJECTION OF
YOUR APPLICATION OR THE SUBSEQUENT
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of
the application with the registrar. (See Sec. 59)



Town of Arlington, Massachusetts

For Approval: Arlington Alive Summer Arts Block Party, Saturday, June 25, 2016, 11am-5pm

Summary:

- a) Restrictions and street closure from 9:30 a.m. to 6:00 p.m. on Broadway @ Massachusetts Avenue, Broadway @ Alton Street, and Broadway before the Fire Station
- b) Performances and booths on Broadway Plaza
- c) Use of parking spaces on Broadway in front of the Veterans' Memorial
- d) Temporary bus stop to be located on the Massachusetts Avenue side of the Veterans' Memorial
- e) Hanging of twelve pole banners in Arlington Center
- f) Suspension of parking fees in the Russell Common Lot

Tom Davison, Arlington Committee on Tourism and Economic Development

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Summer_Arts_Block_Party_2016.pdf	Request from Arlington Committee on Tourism and Economic Development

From: **Thomas Davison**
Arlington Committee on Tourism and Economic Development (ATED)

To: **Arlington Board of Selectmen**

CC: Adam Chapdelaine, Town Manager
Robert Jefferson, Fire Chief
John R Kelly, Deputy Fire Chief
Lt. Paul Conroy, Arlington Police Dept.
Officer Corey Rateau, Arlington Police Dept.
Michael Rademacher, Director, Dept. of Public Works
Christine Bongiorno, Director, Dept. Health and Human Services
Marga Varea, Manager, Arlington Alive Summer Arts Block Party

Date: May 19, 2016

Subject: Arlington Alive Summer Arts Block Party

Thanks very much for taking the time to review this project plan for the fourth annual **Arlington Alive Summer Arts Block Party**, an all-day, free event that showcases the rich cultural fabric of Arlington and invites attendees to learn more about and visit the shops of our vibrant business community.

The **Summer Arts Block Party** is scheduled for Saturday, June 25, 2016, with a rain date of Sunday, June 26, 2016. Please find below the relevant information subject to approval by the Board of Selectmen. Further comments and corrections are greatly appreciated.

- The Summer Arts Block Party will take place from 11:00am–5:00pm on **Broadway and Alton Street**. General restriction and street closure will be required from **9:30 am to 6:00 pm on Broadway at Massachusetts Avenue, Broadway at Alton Street, and Broadway before the Central Fire Station** to accommodate setup and breakdown of artist booths and performance areas.
- Driveway access will be allowed behind buildings. **Restricted access** will accommodate the installation of artist booths and food vendor stands.
- No booths will be set up in front of businesses located on Alton Street. Event vendors and participants will be instructed to park vehicles in the Russell Common Lot, not in front of residences on Alton Street.
- **Portions of Broadway Plaza** will be utilized for performances and booths. **Sidewalks in front of businesses will not be obstructed**. ATED will distribute a formal communication to potentially impacted businesses.
- We have contacted Chief Jefferson on use and restrictions for the set-up of booths on Broadway. No booths will be set-up east of the American Alarm driveway. **Arlington Fire Department safety vehicles will be able to pass freely** to and from the Central Station.

- The block of on-street parking spaces on Broadway in front of the **Veterans' Memorial area will need to be reserved starting at 8 am** on June 25^h to accommodate setup of the main performance stage.
- Three on-street parking spaces on the Massachusetts Avenue side of the Veterans' Memorial will need to be utilized for a **temporary bus stop**; please advise regarding arrangement with the MBTA.
- ATED will coordinate with the DPW:
 - For the pick-up and use of temporary trash & recycle receptacles/removal of trash after the event.
 - For use of the exterior electrical outlets located by **Veteran's Memorial** to power sound equipment for performing artists.
 - To hang twelve pole banners in Arlington Center to promote the event.
- ATED will coordinate with the Arlington Police Department to hire an officer for the event.
- ATED will ensure that all food vendors submit requests for temporary food permits to the Dept. of Health in a timely manner prior to the event.
- A **waiver of central parking fees** at the Russell Common Lot will be needed for the duration of the Block Party in order to replace the parking spaces on Broadway Plaza and to encourage attendance.



Town of Arlington, Massachusetts

Discussion: Scheduling the Goal Setting Session

Summary:

Adam W. Chapdelaine, Town Manager



Town of Arlington, Massachusetts

Request Speed Table at Intersection of Magnolia Street and Herbert Road

Summary:

Joseph Connelly, Director of Recreation
Park and Recreation Commission

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Magnolia_Playground.pdf	Request from Park and Recreation Commission, Memo from Hedlund Design Group

TOWN OF ARLINGTON

Joseph Connelly
Director of Recreation



PARK COMMISSIONERS
Leslie Mayer
Jen Rothenberg
Shirley Canniff
Donald Vitters
Elena Bartholomew
Crissy Tarantino, Associate
Peter Hedlund, Associate

Recreation Department

To: Board of Selectmen
From: Joseph Connelly, Director of Recreation
Park and Recreation Commission
Date: May 13, 2016
Subject: Magnolia Playground/Herbert Road Request for TAC Input

The Arlington Park and Recreation Commission is currently in the construction phase of the Magnolia Park renovation project. During the public input phase of the project members of the community raised several concerns regarding the high speed of traffic on Herbert Road. After reviewing the situation it is being recommended by Hedlund Design Group to install a speed table for the intersection of Magnolia Street and Herbert Road.

Although this work is out of the scope of the park renovation project, we would like to request the assistance of the Transportation Advisory Committee and DPW in addressing these concerns. Please see the attached memo from the Hedlund Design Group and related sketch that shows the recommended location of the speed table.

Thank you for your assistance and attention to this important matter.

Date: May 12, 2016
To: Joe Connolly
From: Peter Hedlund
Project: Magnolia Park
Subject: Herbert Road potential speed table

This memo summarizes the design process for Magnolia Park that led the design team to recommend roadway improvements to Herbert Road to improve pedestrian safety into the park.

In September 2015, Hedlund Design Group was contracted by the Park and Recreation Commission of the Town of Arlington to design a new vision for Magnolia Park. The design team consists of Hedlund Design Group as the prime landscape architect, with Hord Coplan Macht for garden and playground design, and Doyle Engineering for civil engineering.

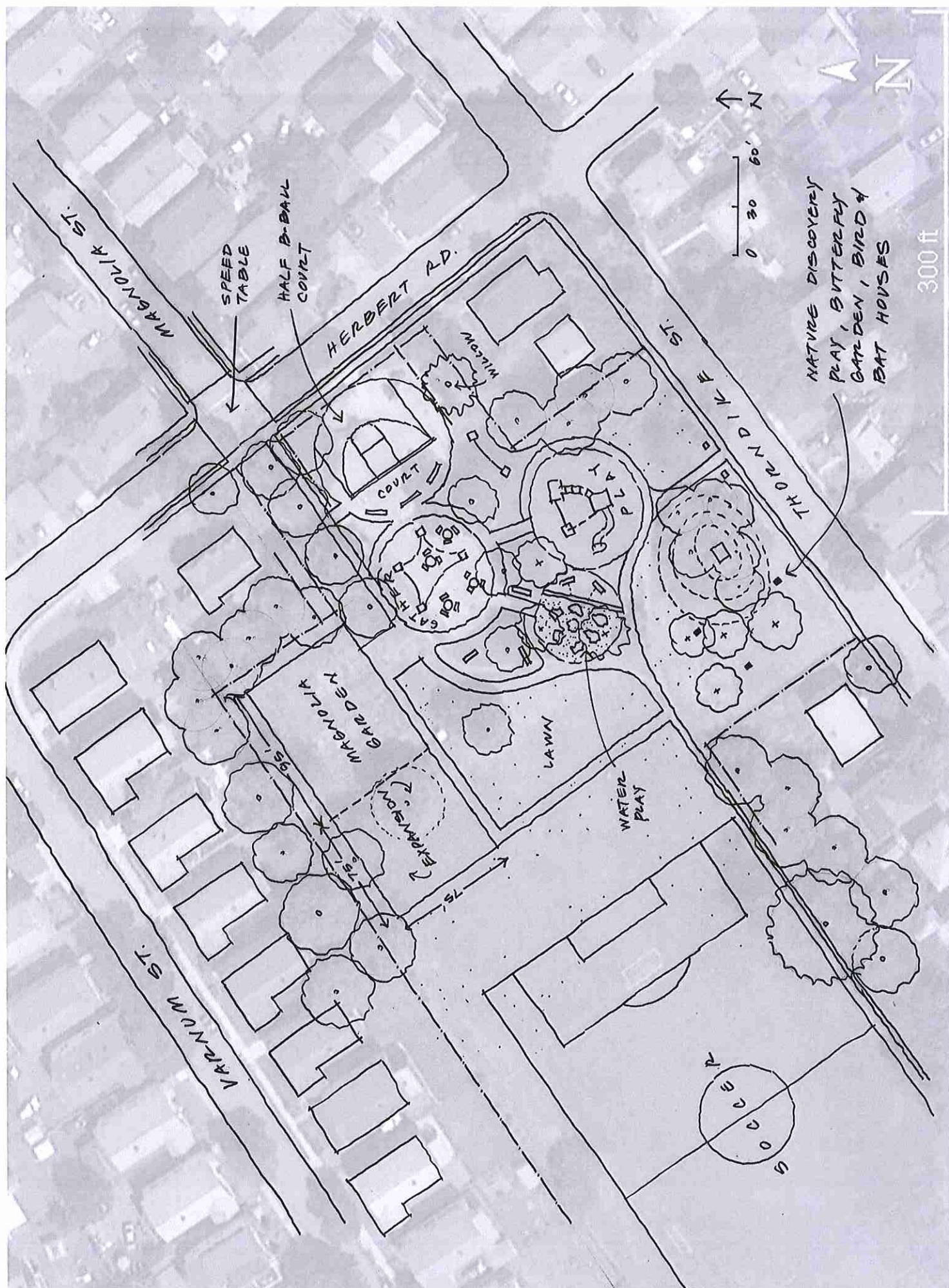
During the design process in the fall of 2015 there were several public meetings to gather community input on the park. During this process community residents noted that Herbert Road is adjacent to the park and is used as a cut-through for cars travelling from Lake Street to Massachusetts Avenue. The Herbert Road entrance is also the main pedestrian entry to the park. Parents expressed concern about high-speed traffic on Herbert Road and asked if there were ways to slow the traffic down.

After investigating the matter, the design team proposed a speed table for the intersection at Magnolia Street and Herbert Road. This speed table would bring the pavement at the intersection up 6" to the curb height. This would allow for pedestrians to cross Herbert Road to the park without stepping down to the roadway level. It would also slow down traffic and provide traffic calming at this intersection. Speed tables of this sort are frequently used in Cambridge, and are typically comprised of asphalt or concrete unit pavers.

Doyle Engineering commented that one typical expense with speed tables can be adding new storm drains to intercept water before it reaches a raised speed table. However at this particular intersection storm drains already exist and would just need to be adjusted if required.

The Park and Recreation Commission noted that while a proposed speed table at this intersection is outside of the scope of the Magnolia Park project, it should be noted for further review by the Town.

The attached sketch shows an early park concept plan with a proposed speed table shown at this intersection.





Town of Arlington, Massachusetts

Consider Name Change to Board of Selectmen

Summary:

Hannah via Request Answer Center

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Hannah_CR.pdf	Request via Request Answer Center

Service Request Work Order # _____

Requested:

Routine Maintenance:

Emergency:

Address 1 Address 2 City State/Province Zip/Postal Code	Reference No: W066904-050516 Request Status: Completed Service Request Type: Selectmen Agenda Item Priority: Medium Assigned To: 1 BOSadmin Email: hannahb@gmail.com Name: Phone: -- Address: City: State/Province: Zip/Postal Code: Create Date: 5/5/2016 12:29:00 PM Update Date: 5/16/2016 3:43:00 PM Source: Web
Agenda Topic name change Provide details here I would like to ask the Board of Selectmen to consider changing their name to the more gender-fair term Selectboard and members would be called Selectboard Members. This would avoid the exclusionary language involved with the term "men." Thank you.	

Employee Responsibility

Note: All requests will remain "Open" until you return this form.

Action Taken:	Date: Time:
No Action Taken (Reason):	Date: Time:

Signature: _____



Town of Arlington, Massachusetts

Failed Vote Letter to MSBA

Summary:

Edward Bouquillon, PHD, Superintendent-Director, Minuteman High School

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Signed_Failed_Vote_Letter_To_MSBA5.18.16_(1).pdf	Letter from Superintendent Bouquillon



May 18, 2016

Ms. Maureen G. Valente
Chief Executive Officer
Mr. John K. McCarthy
Executive Director
Massachusetts School Building Authority (MSBA)
40 Broad Street – Suite 500
Boston, MA 02109

Sent via email

Dear Ms. Valente and Mr. McCarthy:

This letter is submitted to you pursuant to MSBA's Failed Vote Policy.

Overview:

- Project funding was approved by the Minuteman District School Committee on March 15, 2016.
- The District secured affirmative action (or non-disapproval) by 15 of the District's 16 member Town Meetings (in one case subject to a Proposition 2½ debt exclusion vote on June 14).
- The bond funding was disapproved by the Belmont Town Meeting on May 4, 2016.

Absent further action, by operation of M.G.L. Chapter 71, Section 16(d), this circumstance constitutes a failed vote.

The Minuteman project was unanimously endorsed by the MSBA Board of Directors on August 6, 2015. Our Final Schematics were approved unanimously by the MSBA Board on January 27, 2016. With the 120-day deadline for local approval approaching on May 27, 2016, the District is required to inform the MSBA of the failed vote, provide reasons for it, and outline its plans for securing approval under its Regional Agreement and statute.

Based upon the extraordinary support for the project shown by 15 member towns, and their recognition of the adverse consequences of a failed vote, community leaders throughout the district are willing to assist us in efforts to further engage the Town of Belmont and reverse the decision in that town. Failing that desired outcome, the district would move forward with a district wide referendum under M.G.L. Chapter 71, Section 16(n).

If MSBA grants us more time to do this work, I am confident that we will achieve the same success in Belmont as we have had throughout the District.

1. District Voting Results

Attached is a chart showing the results of 16 member towns meetings. As you can see, the Minuteman project has received broad support in the District communities, with several endorsing the project by unanimous votes at Town Meeting. The vote at Belmont Town Meeting on May 4, 2016 was the single exception. By a vote of 81 in favor and 141 against, Town Meeting failed to endorse the District School Committee's decision to bond for the project. Assuming an affirmative vote on a debt exclusion to be held in the Town of Arlington on June 14, 2016, we would have gained full local approval, except for Belmont.

2. Reasons for the Failed Vote in Belmont

During the Belmont Town Meeting debate, speakers repeatedly expressed concerns regarding the school size, cost differences between building a new school vs. renovating the existing one, the credibility and longevity of the new state-approved capital fee, and competition with other key capital projects in the town, particularly plans for a new Belmont High School.

a. School Size

Some Belmont officials still question the target enrollment of 628 students. We have prepared lengthy documentation to support the enrollment: [Why We Will Fill the New School](#).

The 628 enrollment number is based on facts which were discussed at multiple public meetings. We came to the number, over time, based on our comprehensive review of enrollment trends, labor market data on occupational demand, the specific needs of the Chapter 74 career and vocational technical programs offered, and input from our member towns. The district school committee agrees with MSBA that 628 is the smallest sized school that allows us to retain the quality of education our communities expect.

b. Project Costs: Costs of Renovations v. Building New

Some Belmont town officials have stated publicly that the new school is too expensive. Despite extensive communication efforts, including the publication of all analyses and options required in Module 3 and Module 4, Belmont town officials stated that we have not fully vetted the alternatives, including renovations.

We have prepared numerous documents to address the cost of not pursuing the MSBA project and instead undertaking years of renovations. These documents are posted on our website at www.minuteman.org. We have pointed our member towns to [The "Go It Alone" Option](#) and to [Cost Breakdown for Go It Alone Option](#).

All of the member towns, except Belmont, were satisfied with the recommendations of the district School Building Committee and the explanatory documents provided.

c. Out-of-District Students and the Capital Fee

Some Belmont officials doubt that the Massachusetts Department of Elementary and Secondary Education (DESE) will implement its new regulations resulting in a capital fee to be paid by non-member communities.

On February 23, 2015, the Board of Elementary and Secondary Education approved Chapter 74 regulations allowing a capital fee be added to the base tuition rate set by DESE. Unfortunately, despite assurances from DESE, some Belmont officials continue to question whether the fee will actually be implemented at all and, if it is implemented, how long it will stay in effect.

d. Belmont High School and Other Competing Capital Projects

The Minuteman project appears to have been the victim of some very unfortunate timing: (1) our need to secure local approval (Module 5) for this project and (2) Belmont's recent entry into the MSBA pipeline and its need to fund a Feasibility Study and perhaps a new Belmont High School (Module 1).

Belmont Town Meeting overwhelmingly voted to approve funds for a Feasibility Study. When Town Meeting reached the Article discussing Minuteman, some of the Town Meeting members explicitly or implicitly pitted the two MSBA projects against one another. The issue was compounded by the fact that there are several other capital needs in the Town of Belmont that also need to be addressed, including a library, public works building, a police station, and module classrooms for overcrowded middle schools. We were disappointed that Belmont Town Meeting decided to reject the Minuteman project partly because of the potential MSBA/Belmont High School project.

e. Limitations on Our Ability to Present the Facts

At most Town Meetings in the District, as Superintendent, I have been invited to make presentations and answer questions in advocacy of the Minuteman project. Unfortunately, this privilege was not granted to me at the Belmont Town Meeting. I was only allowed to respond, factually, to two questions posed to me by members of Town Meeting. I did not have an opportunity to address specific assertions that arose during debate.

Several members of the District School Committee have urged me to provide you with a link to the Belmont Media Center's taped Cable TV coverage of the meeting so that you can draw your own conclusions. The discussion about Minuteman (Article 1) is filed as "Town Meeting 5-4-16 - Part 2" under "Videos." Here is the link:

<http://vp.telvue.com/preview?id=T02787&video=275385>

Based on our experience on the evening of May 4, 2016, we now know that we will need to make a more extensive communication and outreach effort to Belmont Town Meeting members and town officials.

3. The District's Plan to Remedy the Failed Vote

The Minuteman School Committee and Administration will address and resolve Belmont's concerns. We are actively engaging local officials, Town Meeting members, and the community at large on the value and need for the project, the consequences of not moving forward, and the specific factual issues involved.

We believe this effort can succeed. Elsewhere in the District, even in towns with multiple pending capital projects – one example is Arlington which endorsed the project 84%-16% at Town Meeting – the arguments in favor have won majority support after full discussion and review.

There is substantial support for the work of Minuteman within Belmont. The need for a major capital project at Minuteman is undisputed. We are confident that, once the facts are clear, Belmont's Town Meeting will support this project.

Members of the District School Committee, including its representative from Belmont, stand united in seeking this extension from the MSBA. Along with my Administration, School Committee members are committed to re-engaging the Town of Belmont in an attempt to get this project to "yes." Collectively, we are persuaded to do so because only one town has voted "no".

As the votes demonstrate, we have achieved the necessary support for this project in 9 of the 10 non-departing member towns in the Minuteman District, including "non-disapproval" from the 6 departing communities. In addition, wide margins in Town Meeting votes and associated debt exclusion ballot question votes were achieved.

Given overall support across the District, and our confidence in being able to work with Belmont's leadership and citizenry to improve understanding of the merits of the project, the District is proposing the following plan to secure local approval within the framework of Chapter 71 and our revised Regional Agreement:

1. The District proposes to reauthorize bonding and seek local approval. As of this writing, the District School Committee is keeping its options open to proceed under Chapter 71, Section 16(d) again, conduct a District-wide referendum under Chapter 71, Section 16(n), or possibly do both. The matter was discussed at a School Committee meeting on May 17, 2016. No vote was taken but the consensus was to keep all options open.
2. In order for this plan to be fully executed within a reasonable timeframe, the District is seeking a 180-day extension of its Feasibility Study Agreement with the MSBA. (I hope that I will be able to talk with you further about the precise length of time that may be needed and the type of time extension that MSBA would consider reasonable.) The District fully

understands that the Project Scope and Budget Agreement will not be adjusted in any manner as a result of this extension.

Over the next few months, I look forward to working with District stakeholders, including the Town of Belmont and its residents to provide further information, answer questions, and build support for this much-needed project. We will be enlisting the support of MSBA, DESE, NEASC and others to help focus and reinforce our messaging.

I thank you for your ongoing support for Minuteman High School. I look forward to hearing from you soon.

Very truly,



Edward A. Bouquillon, PhD
Superintendent-Director
Minuteman High School

cc: District School Committee
Boards of Selectmen in Member Towns
Town Managers and Town Administrators
State Treasurer Deborah Goldberg, MSBA Chair
State Senators and State Representatives
Deputy Commissioner Jeffrey Wulfson, DESE

TOWN MEETING ACTION ON BONDING FOR A NEW MINUTEMAN HIGH SCHOOL - 2016

Bonding Under M.G.L. Chapter 71, Section 16(d)		Debt Exclusion Vote
Acton	Approved by nearly unanimous vote on 4/4/16	
Arlington	Approved by 165-31 vote (84%-16%) on 5/9/16	To be held on 6/14/2016
Belmont	Not approved by 81-141 vote on 5/4/2016	
Bolton	Approved by estimated 181-9 vote (95%-5%) on 5/2/16	Approved 237-146 (62%-38%) on 5/9/16
Boxborough	Non-disapproval	
Carlisle	Non-disapproval	
Concord	Approved by nearly unanimous vote on 4/5/16	Approved 745-259 (74%-26%) on 4/14/16
Dover	Approved by estimated 900-15 vote on 5/2/16	
Lancaster	Approved by unanimous vote on 5/2/16	Approved 251-153 (62%-38%) on 5/9/16
Lexington	Approved by vote of 152-0 on 4/25/16	
Lincoln	Non-disapproval	Approved 174-112 (61%-39%) on 3/28/16
Needham	Approved by unanimous vote on 5/9/16	
Stow	Approved by estimated vote of 177-12 (94%-6%) on 5/2/16	Approved 284-160 (64%-36%) on 5/10/16
Sudbury	Non-disapproval	
Wayland	Non-disapproval	
Weston	Non-disapproval	

Town votes within 60 days of School Committee's 3/15/16 bonding authorization vote.

Absence of a vote / "non-disapproval" is deemed a "yes" vote.

Planned Activities during the Requested 180-Day Extension
(July 30, 2016 – December 30, 2016)

Projected Dates, Milestones & Actions	Comments
May 4, 2016 – Belmont Town Meeting votes to disapprove the project by a vote of 141-81.	Given the discussion on May 4 th and subsequent statements from Belmont officials, it appears that Belmont believes the school is too large, that non-member communities will not contribute to capital costs, and that Belmont's own high school should take priority over the Minuteman project.
May 4, 2016 and Ongoing – The District meets with District stakeholders to confirm Belmont's reasons for disapproval and work to re-engage Belmont in the process.	Officials from the remaining district communities have been speaking with Belmont stakeholders to encourage reconsideration.
May 17, 2016 – The District School Committee meets to discuss the Belmont vote and agrees to continue to pursue local approval by seeking an extension of MSBA's Feasibility Study	No votes were taken, but there appeared to be unanimous consensus to submit a request to MSBA for an extension of the deadline to secure local approval.
May 18, 2016 – District officially requests an extension from MSBA	The District seeks the extension to secure local approval by (1) engaging the Belmont stakeholders and (2) simultaneously preparing for School Committee votes under either Chapter 71, Sections 16(d) or 16(n).
May-June 30, 2016 – The District continues meeting with Belmont officials and Town Meeting members to clarify and overcome objections, laying the groundwork for another effort to secure approval from the Town of Belmont via Chap 71 16(d)	This work is critical. Time is needed to help improve chances for success.
By July 15, 2016 – School Committee votes to reauthorize debt under Chapter 71, Section 16(d)	Member towns have 60 days in which to hold a Town Meeting to disapprove.
September 1, 2016 – The District holds meetings with Town Clerks in the District's member towns to prepare for a possible district-wide referendum.	Only two similar elections have ever been held before, one at Bay Path Regional Vocational Technical High School in Charlton, the other at Franklin County Technical School in Turners Falls. From what we have been told, the planning process will take 45-60 days.

<p>By September 15, 2016 – If no town disapproves the debt or makes it contingent on a subsequent Proposition 2½ debt exclusion vote, the project is <u>approved</u>.</p>	<p>If a Town Meeting vote is contingent on a related Prop 2½ vote, we might not know the final outcome for a few days (or possibly weeks) later. This fact adds a further bit of uncertainty to this calendar. That is why we have believe 180 days allows the district to respond as noted below.</p>
<p>By October 15, 2016 (<i>or earlier if Belmont remains in opposition</i>) – The District School Committee votes to call for a district-wide referendum to approve debt under Chapter 71, Section 16(n) and sets the date for the district-wide referendum</p>	<p>If Belmont reaffirms its opposition to the project, the District School Committee will call for a District-wide election under 16(n). While the district is reluctant to subject the towns that supported the project to a district-wide referendum, it may occur earlier and be the only option available should outreach efforts to Belmont fail.</p>
<p>By December 30, 2016 – District-wide referendum held on one day in all member communities</p>	<p>The aggregate vote total will determine whether the debt is approved or rejected. Given the overall support for the project as confirmed in votes to date, the district believes the majority of voters will support this project.</p>



Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS June 6, 2016